Updating Your User Profile

You can update your user profile in a manner similar to the way you created it. Here is how to do it:

1. Click on the User Profile link in the Navigation Menu.



- 2. The User Profile interview is displayed showing the existing information of the User Profile. Change the information in any fields on this interview.
- 3. At the bottom of the interview (you may need to scroll down), click on the **Save Data** to update changes and continue editing the profile, or on the **Save Data and Exit** button if you wish to save your data and exit the User Profile.